7th ECP 22 – 23 February

How to create a shared Company Profile



Link to ECP Program https://7th-ecp.ascrion.com/programs

- 1. Login to ECP: https://7th-ecp.ascrion.com/app/login
- 2. Select the participant with the most interesting organization profile already filled in or the person who will be responsible for editing the joint company profile.
- 3. This participant can invite other participants from the organization to join their organization profile.
- 4. To do this, the participant logs in, goes to their organization **profile and clicks on the button** with the three dots at the top right (see screenshot).

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=	ascrion	• Am Weinberg 6, 35096, Weimar (Lahn), Germany	Invite Unregistered	ľ.
<u>*</u> +	Profile Teaser	section offers a modern P3P matchmaking technique that applies	Participants	
# 0	FIGHE reaser	event organisers to organise on line, onsite and hybrid B2B matchmaking events. If needed, even the lectures of a conference can	Andreas Müller Business Developer	
0		be given online within our e-conterence center.	Alexander Scriba	÷
Q	Free Keyword	Communication technologies Digital Events Event Management (Networking technologies)	Managing Director	

5. If the participant clicks on "Invite Participants", he/she can select the participants he/she would like to invite to his/her organization profile and write a short text (optional) (see screenshot).

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6. The requested participants receive a request and must agree to it. After approval, the assignment is made, **and the joint profile is displayed** (the own text is overwritten). Only the **admin of the organization** (the one with the green gear) can edit the profile. He or she can add other participants as an admin so that they can also edit. However, not too many should work on the same profile, because the changes by each person will be overwritten.

	Andrea	as Müller	
	Busines	s Developer	
3	Alexa		:
	Manaį	Add Admin Role	