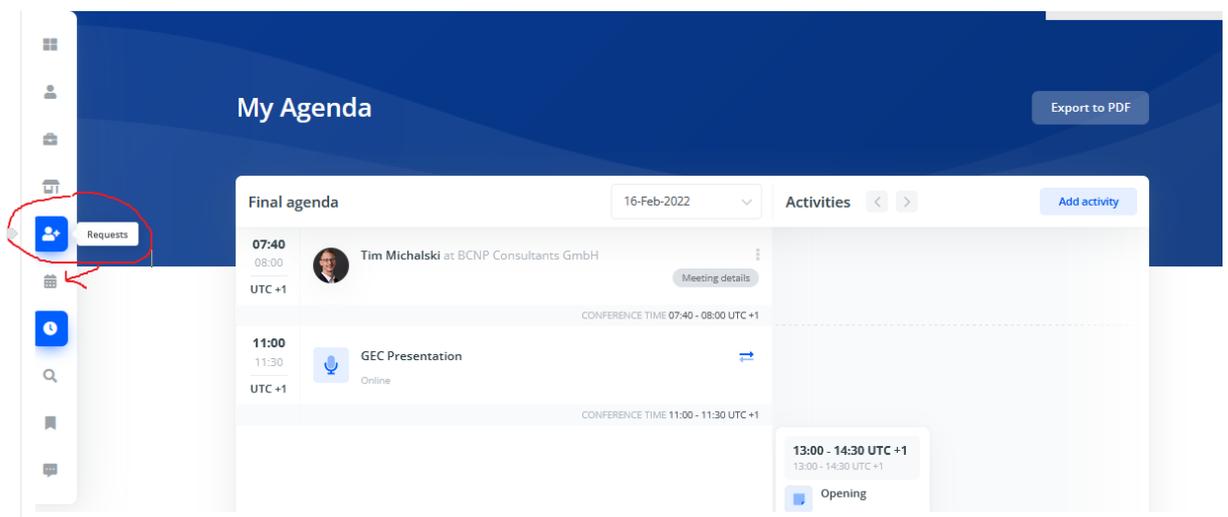


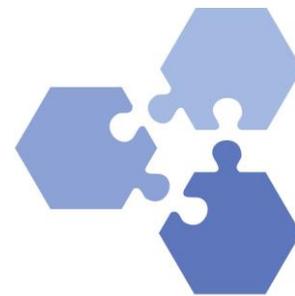
## How to Use the Partnering Tool

Link to ECP Program <https://7th-ecp.ascrion.com/programs>

1. **Login** to ECP: <https://7th-ecp.ascrion.com/app/login>
2. after login to your profile it looks like this: Functional Buttons on the left (**see pictures 1-3 below**)
3. Requests you send or receive meeting requests: circled red (**see picture 1 below**)
4. You can find other participants by search for names, companies, keywords and request meetings when you see the person in the search results and use filters (pictures below):  
Magnifier
5. When you found someone in the search tool you can send a request with the request button: **marked yellow (picture 2 below)**
6. The Requests are shown in the Requests tool, when you accept, or a meeting is accepted they are transferred to your agenda and the schedule slot is blocked for other requests: red arrow
7. When you **add other activities to your Schedule** like panels or networking sessions these time slots are also blocked **for meetings**.
8. Start with maintaining your availability in your calendar by opt-in or opt-out: **Padlock Symbol Picture 1**
9. The system takes the open slots to a request from someone send to you automatically to the first open slot.
10. When you accept a request you can choose automatically scheduling or choose one of you open slots

**Picture 1**





## How to Use the Partnering Tool

### Search Function

Picture 2

Search results 1 Results



**Leoni Schwarz**  
Junior Office Manager at [BCNP Consultants GmbH](#), Germany

BCNP Consultants is Partner of this online conference. BCNP was founded 2002 and has its strength in the field of Chemistry, Biotech, Nanotech, Pharma - short BCNP, and is the initiator and organizer of the unique business speed dating in chemistry, the European Chemistry Partnering.

[Consultancy](#)

[Send meeting request](#)

Picture 3

### Search Participants

Schwarz Participants Organisations Marketplace

Participant Filters

I am interested in Activity Areas

[Hide advanced filters](#) [Clear Search](#) [Submit search](#)